

DEPARTMENT

Planning

Community Development

# Amendment#1 Contract 2016/1/34

DATE FORWARDED TO NEXT DEPT.

Date

8-21-18

Initials

M.L.

## City of Springfield Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of CONTRACTS during the processing period.

DATE RECEIVED

**Initials** 

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the contract, please initial and date in the forwarding section and deliver to the next department.

Date

City Comptroller  Law  CAFO  Mayor  City Comptroller  Community Development  Vendor No.: 13471 Contract No.: 20161134 Contract Date: 06/23/2017  Lacrease  Contract Amt.: \$10,000.00 Issue Date: 08/21/2018 Renewal Date:  Appropriation Code1: 26451807-530105-64516  Appropriation Code2: Appropriation Code3: Appropriation Code4:  Description of Funding Source: CDBG-NDR  Bid No.: Requisition No.: 16016498 PO No.: 16014721  Vendor Name: GCR Inc.  Contract Type: CDBG-NDR  Contract Type: CDBG-NDR  Contract Purpose: Consultant Services for Community Development  Originating Dept.: Office of Disaster Recovery & Compliance  Expiration Date: 05/31/2019 Amendment Date: Extension Date:  TYPE OF DOCUMENT (Please select at least one): 1	1 faithing				
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☐ New ☐ Renewal  ☐ Amendment # ☐ Extension		isc scicci ai icasi i		encion	

### AMENDMENT #1 CONTRACT #20161134

AGREEMENT, made the 1st day of June, 2016 by and between GCR, Inc., with an address of 2021 Lakeshore Drive, New Orleans, Louisiana (hereinafter referred to as the "Consultant") and the City of Springfield through its Director of Disaster Recovery & Compliance, with the approval of its Mayor (hereinafter referred to as the "City"). Regarding consulting services for Community Development.

WHEREAS, the City and the Borrower wish to renew the blanket contract completion date within the existing Agreement;

NOW, THEREFORE, the parties hereto agree that their Agreement shall be amended as follows:

- 1. Renewing the contract from June 1, 2018 to May 31, 2019.
- 2. Increasing the scope of this contract by \$10,000.00 where the consultant is responsible for assisting and advising the City on post-NDRC award submissions to HUD.
- 3. All other terms and conditions remain the same.

Chief Administrative & Financial

Officer

IN WITNESS WHEREOF, the Borrower on this 6th day of August	and the City have executed this Amendment, 2018
CONSULTANT:	CITY OF SPRINGFIELD
Angele C. Roming  Its:	Tina-Marie Quagliato, Divoctor Sulhivan, Director
26451807-530105-64516 \$10,000.00 Approved as to Appropriation:	Office of Disaster Recovery & Compliance  Approved as to Form:
Office of Comptroller APPROVED:	Law Department APPROVED:
Timothy J. Plante	Domenic J. Sarno, Mayor

Domenic J. Sarno, Mayor

## City of Springfield – Office of Procurement PO Change Request Form

Date	8/21/2018	Requestor(s)	Michael Lynch
Department	Community Development-DR	Phone / Email	413-784-4882
Vendor Name	GCR Inc.	Vendor #	13471
Contract #	20161134	Amendment #	1
PO #	16014721	Requisition #	16016498

		increase the PO by \$10 Development Block Gran	
Change Unit Prices, Exten			·
Identify Line # to be Chang	jed	New Quantity	New Unit Price
Changes to Org, Obj & P	roj Codes:		
Specify Original Account:	ORG	OBJ	PROJ
Specify New Account:	ORG	OBJ	PROJ
Adding a new line item to	the Purch	ase Order:	
Specify New Account:	ORG	_OBJPROJ	_
Check here to Close/Canc	el Purchase	Order	
Please fill out this section	n for proce	ssing:	
Original Amount of Purcha Increase \$10,000.00 Decrease \$		119,200.00	
New Purchase Order Total Department Head's Signatu		0.00 Bund	
PLEASE NOTE: NO modificate be canceled and a new requirement.			The Purchase Order will need to
FOR CITY CHANGE ORDER "PO Change Order" Group fo			

08/31/2018 09:28 |CITY OF SPRINGFIELD
1 | CONTRACT CHANGE ORDER REPORT |

ENTRY DT JOURNAL 08/31/18 

10,000.00 AMOUNT TOTAL

YEAR 2019 \*\* END OF REPORT - Generated by Leslie Labonte \*\*



Bill To COMMUNITY DEVELOPMENT 1600 EAST COLUMBUS AVE

Requisition 16016498-00 FY 2016

16014721

SPRINGFIELD, MA 01103

Acct No: 26451807-530105-64516

PO

Review:

Buyer:

Buyer: lpl Status: Converted

Page 1

Vendor GCR, INC. 2021 LAKESHORE DRIVE SUITE 500

Ship To DISASTER RECOVERY 4TH FLOOR 36 COURT STREET ROOM 405/411

SPRINGFIELD, MA

NEW ORLEANS, LA 70122

Tel#504-304-2500 Fax 504-304-2525 MLYNCH@SPRINGFIELDCITYHALL.COM

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department	
06/09/16	013471			COMMUNITY DEVELOPMENT		
LN Description / Account		Oty	Unit Price	Net Price		

General Notes

BID#16-154 CONTRACT 20161134 001 CDBG-NDR CONSULTING SERVICES

100000.00000 1.00

100000.00

EACH

1 26451807-530105-64516

100000.00

Ship To DISASTER RECOVERY 4TH FLOOR 36 COURT STREET ROOM 405/411 SPRINGFIELD, MA

#### Requisition Link

Requisition Total

100000.00

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*

Account 26451807-530105-64516 CDBG-NDR-ADMIN

100000.00 PROFESSIONAL SERVICES

Remaining Budget 625356.58 Amount

\*\*\*\*\* Approval/Conversion Info \*\*\*\*\*
Activity Date Clerk

Approved 06/09/16 Approved 06/09/16 Approved 06/09/16 Approved 06/09/16 Approved 06/09/16 Cathy Buono Melanie Acobe Christopher Fraser Mitchell Doty Jennifer Whisher

Comment

Auto approved by: 108745 Auto approved by: 108745 Auto approved by: 108745